

**MINUTES OF WOODLAND SCHOOL PTO MEETING  
NOVEMBER 10, 2015**

The PTO meeting was called to order at 9:31 AM by Danielle Scala.

**Welcome** (Danielle Scala)

**PRINCIPAL'S REPORT** (Mr. Heaney)

Mr. Heaney:

- Thanked the PTO for: sponsoring Trunk or Treat; organizing the Halloween classroom parties; and purchasing bean bags and other materials for the library.
- Consistent with the schoolwide theme, reviewed efforts to promote and recognize good character and citizenship, including the ongoing effects of the Rachel's Challenge assembly, behavior charts and recognizing good behavior and citizenship through awarding of leaves as demonstrated through the continued growth of the Tree of Good Character and the upcoming announcement of King/Queen of the Jungle Awards.
- Provided an update on PARCC testing: 2015 results are anticipated to be available in November 2015; 2016 testing dates are expected to be in April 2016.
- Reviewed upcoming events: Spirit Day on November 11, 2015 where students are encouraged to wear red, white and blue in honor of veterans; Grades 4 and 5 marking period ends November 12, 2015 and report cards will be issued electronically on November 24, 2015; American Education Week visitation is Tuesday, November 17, 2015 (1:30-2:30 PM) and Thursday, November 19, 2015 (9:30-10:30 AM) with the beginning band concert to precede the Thursday visitation;
- Advised that school safety procedures, including traffic concerns, are being reviewed and updated.
- Noted that the Word at Woodland will be published monthly to communicate upcoming events and information to parents.
- Announced that Mrs. Ronkiewicz will be going on maternity leave (January to May, 2016) and a temporary art teacher will be hired.
- Reviewed assembly programs, including the Second Grade assembly on insects presented by the Morris Museum; the Third Grade assembly on rocks and minerals; and the continuing effects of the Rachel's Challenge Assembly and noted that the Fifth Grade honored Rachel Scott in connection with Mrs. O'Shea's Day of the Dead lesson in Spanish.
- Noted that November is Prostate Awareness Month.

**TEACHER LIAISON** (Christine Rzaza)

Mrs. Rzaza thanked the PTO for the programs that have been provided through Dream It-Fund It, discussed other opportunities for Immigration Outreach programs through the Morris Museum and inquired about ticket pricing for the Parents Night Out event in February 2016.

**DREAM IT-FUND IT** (Danielle Scala)

There was a review of the grade level assemblies under Dream It-Fund It: Third Grade assembly on gems, rocks and minerals; Fourth Grade program on the Lenape Indians; and Fifth Grade will not be utilizing Dream It-Fund It funds for assemblies.

### **PTO INSURANCE** (Danielle Scala)

Danielle Scala reported that the PTO has acquired liability insurance coverage and is awaiting receipt of the coverage certificate.

### **BOX TOPS FOR EDUCATION** (Box Tops) (Rosa Krause)

Rosa Krause reported that \$350 was collected as a result of the September/October collection of Box Tops. A flyer will be sent home in backpacks to collect Box Tops on a monthly basis. The next submission is February 2016 and checks will be received in April 2016. Danielle Scala thanked Rosa Krause for her time and effort in coordinating, collecting and redeeming Box Tops.

### **OTHER FUNDRAISING** (Danielle Scala)

- Simply Gourmet will be making available pies, cookies and other bakery items for sale during the holidays to supplement the PTO's fundraising efforts. Order forms will be sent home in students' backpacks. November 18, 2015 is the deadline to order items. Any items ordered for Thanksgiving will be available for pick up at Woodland on November 24, 2015.
- AmazonSmile: The Woodland PTO registered with AmazonSmile. When someone designates Woodland as their charity, .5% percent of the eligible purchase amount made through AmazonSmile will be donated to the Woodland PTO.
- Parents Night Out is February 26, 2016. Tickets are available for purchase and there is interest in the event from parents from other schools.
- Other fundraising opportunities through Stop and Shop and Scripts were discussed.

### **UPCOMING EVENTS** (Danielle Scala)

- Neiman Marcus Night Out is November 18, 2015 from 6 PM to 8 PM. There will be opportunities to win baskets and discounts will be offered. Prior registration is not required and it is not a fundraiser.
- Bowling Night Out is November 10, 2015 at BowlMor Lanes in Green Brook.

### **MISCELLANEOUS**

- Directory: The directory is completed and distribution through students' backpacks is expected within the week.
- Chairs are still needed for Girls on the Run and Olympics Day.

### **TRUNK OR TREAT** (Danielle Scala)

Danielle Scala thanked Rosa Krause and Rosa Scali and all the other volunteers for their hard work and time to make Trunk or Treat a successful event on October 25, 2015. Based on feedback, there will be discussion about changing the day of the week to Friday (rather than Sunday) to avoid scheduling conflicts.

### **APPROVAL OF OCTOBER 13, 2015 MINUTES** (Danielle Scala)

On a motion by Lauren Wishnia and seconded by Joanne Dufek, the membership approved the minutes of the October 13, 2015 Woodland PTO Meeting.

There will be no PTO meeting in December 2015. The next PTO meeting is scheduled for Tuesday, January 12, 2015 at 7:00 PM.

The meeting adjourned at 10:18 AM.